



Blast off to a new learning experience! The ERC—we're all about connecting students with real world experiences!



# Experiential Learning Opportunities

Are you looking for an:

- Internship
- Job shadow
- Practicum
- Project?

Slide right in to a great opportunity. The ERC can assist you!

Not sure what you want to major in?

Call Martha Smith in the Career Development office at ext. 4040!

The Indiana INTERNnet is a great resource where you can search for internship opportunities throughout our state. Come to the ERC for registration information.

**Contact Us At:**  
**Kay Schwob**  
**x4104**  
**Director**

**Lora Bulla**  
**x4310**  
**Asst. Director**

The semester is almost over! Can you believe it?? As you are advising for Spring Semester, save room for an internship... even if it's only for 2-3 hours a week! Give me a call x4310!

## How Much Time Does An Experience Take??



### Part-Time vs. Full-Time

Full-time internships are best suited for J-Term or Summer. It is not expected that a student will be at the company for 40 hours a week as an intern during the school year. The advantage of this type of internship is that you get a very clear view of the demands of the job on a daily basis, as well as how the company performs.

Part-Time internships are perfect for fall and spring semesters. They allow you to incorporate the internship experience while maintaining your academic course load. While this may not provide a clear of a picture about the day-to-day operations of the company, but you should be able to get enough of an idea as to whether or not this career field is the right one for you.

Many students also chose to do part-time internships during the summer or J-term. The amount of time you want to put in is up to you, internships can be worked to fit your schedule.

Keep that in mind for planning your future schedules!!!



**COMMUNICATIONS/JOURNALISM**

**Good Shepherd Church**

Responsibilities include writing, editing, layout and design, including pictures using MS Office & Publisher for several brochures.

**OMS, Anytime**

Responsibilities include writing and editing promotional pieces, presentations, web content, newsletters and magazines, and other marketing and communications tools. Journalism, PR or other writing experience is required; photo journalism skills are a plus.

**WFWA PBS 39, ongoing**

Responsibilities include lights, writing, producing and editing at this high definition TV station.

**Fort Wayne Business Journal**

Responsibilities include writing a 1200-1500 word feature article with 5-6 sources, hard facts, prioritize articles, brainstorming sessions, Q & A article, and several other articles.



**Life Community Church**

Creation of 2 DVD's for distribution to the public. One is for newcomers to the church and one is a salvation message.

**Fort Wayne Fever**

Internships available in the news department.

**OMS, Anytime**

Responsibilities include videography and video editing skills to help plan, shoot and edit videos/DVDs.

**BUSINESS/MARKETING/ACCOUNTING**

**Petroleum Traders Corporation, ongoing, Paid**

Learn and apply sales and business applications in this marketing inside sales position for the largest wholesale trader of various fuels.

**Huntington County Chamber, Paid**

Apply your sales and marketing skills while interacting with various chamber members.

**New York Life, Jan-May, Paid**

Responsibilities include learning how specific training will have an impact on a specific marketing target., studying for life and health test during as well.

**Imco, Ongoing, Paid**

Responsibilities include maintaining cost structure, observing process, and working with the ERP planning system.

**Youth for Christ, Ongoing, Unpaid**

Assist with special events, mailings, database management, attend community meetings, create materials for various area events, and other special projects. Hours very flexible and it could be an ongoing internship.

**LaFontaine Arts Council, Ongoing, Unpaid**

Responsibilities include setting up the musicians, groups, etc for the Huntington County School convocations for this not for profit organization.

**OMS, Anytime**

Responsibilities include preparing for the next campus recruiting year; develop new promotional materials; follow up those returning from short-term trips; write content for the recruiting website; and help with Orientation & New Candidate Training, other seminars and meetings.

**Fort Wayne Fever**

Internships available in Operations, Sales and Promotion.

**Salamonie Reservoir**

Responsibilities include researching and writing a business plan for the new shop at the Interpretive Center.

**International Aerospace Tubes, Indianapolis, Summer 2006**

Can be in most areas of business—very flexible.

**OMS, Anytime**

Primarily in the International Accounting area to see how this department touches the missionaries around the world. Responsibilities would include fixed asset reconciliation, classifying income for the auditors, reconciling field data to the U.S. general ledger, and other projects under the supervision of the Treasurer and/or the Chief Financial Officer.

**GRAPHIC DESIGN**

**Fort Wayne Business Journal, Ongoing**

Responsibilities include designing ads & magazine page layout. Software includes Freehand, Quark Express, Photoshop Illustrator.

**Salamonie Reservoir**

Responsibilities include creating a marketing brochure for the reservoir, Interpretive Center, and additional property highlights.



**Life Community Church**

Design 3 mailers and covers for their DVD's.

**Huntington County Community School Corporation, Anytime**

Responsibilities include creating a marketing piece for realtors to promote the Huntington School System.

**American Red Cross**

Responsibilities include creating a tri-fold brochure describing their services in Huntington County.

**OTHERS**



**Lego Expert**

**Lego League of Huntington, Now-April**

Do you like to play with Legos? Are you interested in working with middle school students? Lego League of Huntington is looking for a coach to work with and assist the students in building a Lego Robot.



**Web Development**

**Horace Mann Elementary School**

Redesign of current website.



**Business, Communications, IT, Any others as well**

**Project Vote Smart**

Spend 10 weeks doing background checks on elected officials and candidates in preparation for 2006 elections! Internships available in various departments to keep the organization afloat!



**Golfers!!**

**Indiana Golf Association**

4 different types of internships are available for those interested in golf, both men and women! See the ERC for more details!

**History**

**Allen County-Fort Wayne Historical Society**

Responsibilities include gaining experience in public history education and administration, exhibit development, community interaction, museological theory, and collections management.

**Social Work**

**Community & Family Services, November-January**

Working with low income & elderly persons to assist with computing incomes for energy assistance. Must have computer skills and good math.



**Sales, Customer Service, Media Design**

**Growing Leaders, Inc., Jan-May, Summer**

Work with the best leaders in Atlanta, GA in almost any field you would like! Semester in Atlanta, or summer internship available as well!

**Exercise Science**

**Public Safety Medical Services, Winter, Indianapolis**

Responsibilities include furthering knowledge of treadmill testing, exercise prescription, assist with the collection and analysis of client data, and participate in wellness fitness research study.

**Children's Ministry**

**OMS, Anytime**

Assist the Director in developing mission lessons for churches and missionaries to use in presenting missions to children. Desktop publishing and writing skills, and lots of creativity and initiative needed.

**International Ministry (Cross-Cultural)**

**OMS, Anytime**

Assist the Training Department in preparing for/conducting summer training programs. Assist the Executive Director with the annual Missionary Council (field leaders) training sessions and other events.

**Worship Leader**

**Good Shepherd Church, Ongoing, Unpaid**

Responsibilities include leading and working with the drama, music, and instrumental programs.



**Anyone!**

**Teach Overseas.org**

Teach English and Business overseas. Wide range of programs available!