



Blast off to a new learning experience! The ERC—we're all about connecting students with real world experiences!

Lower Level of Loew—Suite 067
Call [x4310](tel:4310) for more details!!!



Not sure what you want to major in?

Call [Martha Smith](#) in the Career Development Office at ext. 4040!

Are you looking for an:

- Internship
- Job shadow
- Practicum
- Project?

Slide right in to a great opportunity. The ERC can assist you!

Contact Us At:
Kay Schwob x4104
Director

Lora Bulla x4310
Asst. Director

The Indiana INTERNnet is a great resource where you can search for internship opportunities throughout our state.

Come to the ERC for registration information!

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Spring Break is coming up soon. Most of you will start the inevitable summer employment search while home ... Instead of working in the same ice cream shop, why not do an internship???? [x4310](tel:4310)



Listen Up! Internships Are For EVERY Major!

Internships are not only for business majors! There is a preconceived notion that business students are the only ones that need to consider doing experiential learning. The fact is, that is not true! Internships are for every student, every major, across the board!

Even though there might not be an internship listed for your specific major inside, we are still able to find something for you, we just haven't identified it yet.

The key to getting a job is **preparation**. Preparation means developing your skills and gaining qualifications that can be added to your resume. Unfortunately just getting good grades is not enough anymore. Employers are demanding more and more of graduates.

Experience Matters More

One reason people say it doesn't really matter what you major in is that experience forms the bottom line of today's hiring front. *Employers care more about work experience than specific subjects studied in school.* The NACE survey reports that internship programs are now ranked as the number-one source for finding entry-level employees—they were previously ranked seventh.

So use your summers and down time wisely, and think about how the work experience you already have can complement and augment the skills you're learning in college to build a strong resume.

Come down and see what the Enterprise Resource Center can do to help you out!

COMMUNICATIONS/JOURNALISM

Good Shepherd Church

Responsibilities include writing, editing, layout and design, including pictures using MS Office & Publisher for several brochures.

OMS, Indianapolis, Anytime

Responsibilities include writing and editing promotional pieces, presentations, web content, newsletters and magazines, and other marketing and communications tools. Journalism, PR or other writing experience is required; photo journalism skills are a plus.

OMS, Indianapolis, Anytime

Responsibilities include videography and video editing skills to help plan, shoot and edit videos/DVDs.



Hallmark Inc., Sumner, Kansas City, MO

Responsibilities include working on real projects for the company and broadening your horizons in many areas.



Star 88.3 FM

Responsibilities include production, or morning show producing/researching.



Terra Haute Radio Station Network

Responsibilities include various opportunities in the radio network doing broadcasting,

EVERYONE!

Wendy & The James Gang

Technical Director, Marketing, Communications, Web Site, DVD Creation, Administrative Assistant, Grant Writing, Book Research! WIDE ARRAY!
Very awesome experience!!!

History

Allen County-Fort Wayne Historical Society

Responsibilities include gaining experience in public history education and administration, exhibit development, community interaction, museological theory, and collections management.

History

World War II Museum, Dean V. Kruse Foundation

Library of Congress's Oral History Project, multiple other areas as well!

Political Science

Senator Bayh's Office

Set up visits for Sen Bayh, search federal agency websites, communicate with constituents, draft written correspondence to federal agencies.

Social Work

Visit an elderly lady and help with little tasks.

Social Work

Parkview Huntington Hospital

Creating a Community Health Resource Directory for Huntington County, similar to the one Allen County did.

Anyone!

Fort Wayne Fever

- Website Development and Graphic Design
- Print Media Layout and Design
- Community Relations
- Game Day Operations
- Soccer Operations

Children's Ministry

OMS, Anytime

Assist the Director in developing mission lessons for churches and missionaries to use in presenting missions to children. Desktop publishing and writing skills, and lots of creativity and initiative needed.

International Ministry (Cross-Cultural)

OMS, Anytime

Assist the Training Department in preparing for/conducting summer training programs. Assist the Executive Director with the annual Missionary Council (field leaders) training sessions and other events.

OTHERS

Worship Leader

Good Shepherd Church, Ongoing, Unpaid

Responsibilities include leading and working with the drama, music, and instrumental programs.

Anyone!

Teach Overseas.org

Teach English and Business overseas. Wide range of programs available!

Marketing, Theater, Rec Management, Communications, Anyone!

Roush Lake Department of Natural Reservoir

Plan the First Fall Festival for the Reservoir! EXCITING!

Education

Sheets Museum

Ideas for wildlife/conservation-related hands-on activities for children. Also learning activities that help combine geography with the hunting and fishing regions.

Web Development

Purdue Extension Office

Updating website currently have—work with FrontPage.

Social Work or Children's Ministry

Little Blessings Day Care

Looking for children's ministry major to create projects for the classroom for children ages 2-11.

Web Design

Reusser Design, Anytime

Expertise includes familiar with Macromedia Dreamweaver, Macromedia Fireworks, Adobe Photoshop, CSS, XHTML, HTML, and ASP is a plus.

Special Events Planner

Graduate Retention, Ft Wayne, Mar-August

Must have the ability to plan, organize, coordinate, market and attend special events for college interns during summer 2006.

Worship Leadership

Wesley United Methodist Church, Bryan, OH

Various tasks working with music and worship leadership.

BUSINESS/MARKETING/ACCOUNTING

Youth for Christ, Ongoing

Assist with special events, mailings, database management, attend community meetings, create materials for various area events, and other special projects. Hours very flexible and it could be an ongoing internship.

Fort Wayne Fever

- Sponsorship/Marketing Interns—sponsor research and lead generation, revising and managing prospect communications.
- Advertising and promotions

OMS, Indianapolis, Anytime

Responsibilities include preparing for the next campus recruiting year; develop new promotional materials; follow up those returning from short-term trips; write content for the recruiting website; and help with Orientation & New Candidate Training, other seminars and meetings.

Institute on Philanthropy and Voluntary Service

Internships available in Washington, D.C.

Sheets Museum

Develop a regional/national marketing strategy for the museum.

OMS, Indianapolis, Anytime—Accounting

Primarily in the International Accounting area to see how this department touches the missionaries around the world. Responsibilities would include fixed asset reconciliation, classifying income for the auditors, reconciling field data to the U.S. general ledger, and other projects under the supervision of the Treasurer and/or the Chief Financial Officer.

Purdue Extension Office

- Creation of various monthly newsletters.
- Program Materials—research and help put a presentation together.

LifeLong Learning of Huntington

Manage area of educational fairs in Huntington County, create list of places they'd like to go.

Reusser Design, Anytime, Sales

Responsibilities include set meetings, create proposals, develop sales presentations, and formulate contracts for clients.

Lincoln Financial, Accounting

Responsibilities include evaluating internal controls, document test results, many other duties!

Star 88.3 FM, Promotions

Responsibilities include planning and implementing promotions for a target audience, assist with station events.

Star 88.3 FM, Office Management

Responsibilities include running the office and doing daily tasks.

Graduate Retention, Ft Wayne, Mar-August

Responsibilities include marketing Graduate Retention. Assist with room setups, agendas, registration, minutes, and audio-visual.

GRAPHIC DESIGN

Salamonie Reservoir

Responsibilities include creating a marketing brochure for the reservoir, Interpretive Center, and additional property highlights.

Life Community Church

Design 3 mailers and covers for their DVD's.

Huntington County Community School Corporation, Anytime

Responsibilities include creating a marketing piece for realtors to promote the Huntington School System.

Fort Wayne Fever

Redesigning and updating content on website, etc.

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