

The Enterprise Resource Center exists to match students with area businesses for internships, practica, special projects and job shadows.

The ERC also provides assistance with

- ❖ *Resumes*
- ❖ *Cover Letters*
- ❖ *Mock Interviews*

Not sure what you want to major in?

Call Martha Smith in the Career Development Office at x 4040

ERC Contact Info

Kay Schwob, Director
kschwob@huntington.edu
x 4104

Joanne Green, Experiential Learning Coordinator
jgreen@huntington.edu
x 4310

www.huntington.edu/erc

experiential **LEARNING OPPORTUNITIES**

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Looking for an internship? Check out these possibilities! If you find one of interest, contact us and be prepared to send us a copy of your resume.

If you have a specific organization or type of organization in mind that is not listed, contact us and we'll be happy to help you connect with them.

Advent Group Ministries, San Jose, CA Summer Resident Counselor, Unpaid

Advent is looking for college students (must be at least 20 years old) who are willing to live with 6 adolescents and work with a team of mental health professionals in providing residential care.

El Pomar Foundation, Colorado, CO Nonprofit Summer Internship

Throughout the summer, interns work on various projects and support the day-to-day operations of the foundation. Depending on the interests of the intern and the needs of the foundation, interns are assigned to work in specific areas ranging from Communications to the Investment Office and various Community Stewardship programs. Interns also work closely with fellows and members of Senior Staff to further guide and enrich their experience. Deadline to apply is 2/27/09. www.elpomar.org/programs

Student Venture, Orlando, FL Summer Ministry Internships

Student Venture is seeking college campus ministry staff to work with high school/middle school groups in 17 metro cities. Student Venture's passion is loving Christ and loving teenagers.
www.studentventure.com

Student Venture, Orlando, FL Summer Internships at Headquarters

Headquarters has several internship opportunities based on a student's specific skills. Opportunities in finance, communications, global outreach, conference services, IT/web design, human resources, etc.

Kernel Colada's, Columbia City Accounting Intern, Unpaid

Intern will prepare and examine financial statements; establish tables of accounts and assign entries to proper accounts; develop and implement recordkeeping systems and survey operations to recommend solutions to improve financial health of the business.

Bright Prospects International, Fort Wayne Marketing Intern

Bright Prospects is dedicated to showing businesses how to increase sales and profits and showing individuals, families and organizations how to reduce household and business expenses. They are seeking an intern to assist with appointment setting, client and prospect follow-up, press releases, communication data entry and representation at networking events.

AFLAC, Fort Wayne Public Relations Intern

Aflac is seeking an intern to develop and implement full spectrum of public relations tactics including developing relationships with and pitching to news media, coordinating special events and writing and developing public relations materials.

ITT Community Systems, Fort Wayne Business, Accounting and Finance

ITT is seeking business, finance and accounting summer interns. Must have at least 2 years of college coursework with a GPA of at least 3.0.

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American Red Cross, Fort Wayne

Human Resource Internship, Unpaid

Seeking an intern to work 10-15 hours/week to gain HR experience, learn HR policies and employment laws, develop work history and references. Also the opportunity to increase skill levels, meet new people and network with other professionals.

Sport 2 College, Inc., Decatur, IN

Sports Administrator Marketing Corporate Giving intern

Intern to work with either women's fast pitch softball or travel league volleyball with additional sports added later to a planned indoor multi-sport fitness and training facility. Responsibilities include on-site setup of equipment, computer scheduling and marketing and corporate fundraising.

Leader Treks, Wheaton, IL

Paid (by raising personal support) Summer Internships

Interns will get the opportunity to pour their heart for leadership development into students on mission or wilderness trips all over the world (i.e. Alaska, Arizona, Latin America, India, etc.). The intern's primary responsibility is to build personal relationships with the group members (from churches, schools, etc.). www.leadertreks.com

New Hope Hospice, Marion, IN

Marketing Summer Internship, Unpaid

Intern will assist with marketing and advertising to the local community, creating and redesign admission packets and coordinating fundraisers for local charities.

TreeHouse Youth Outreach, Edina, MI

Paid Summer Internship

Looking for a meaningful way to spend your summer while earning \$3,000 (12-week commitment)? As a TreeHouse intern, you would be immersing yourself in ministry to at-risk youth and families participating in programs such as Support Group and Going Deeper. Responsibilities also include mentoring youth (11-18 years old) and assisting with summer trips and activities.

INDIANAPOLIS AREA OPPORTUNITIES:

Kron & Associates Advertising, Inc.

Advertising Design Intern

Kron is looking for a junior or senior Graphic Design major to assist in design and production of both internal and external projects. Student should have a working knowledge of Adobe Creative Design Suite including InDesign or Quark.

IndyConcerts.com, Zionsville

Staff Writer Internship, Unpaid

IndyConcerts.com is Indianapolis' premier concert and music website. Interns will be interviewing bands/artists, attend concerts and write follow-up review, write about each upcoming concert and keep the website updated.

Silly Safari Shows, Inc.

Promotion and Marketing Intern

Intern will create database for press releases, create press releases, track impressions and media appearances, develop system to track and record media appearances. Intern will also create Kids Club, Educator and Librarian newsletters.

The Children's Museum of Indianapolis

Various Internship Opportunities, Unpaid

Interns work as a part of a team, completing significant projects, giving input and seeing results. Whether working directly with children or within administrative departments, interns contribute to the museum's mission: to create extraordinary learning experiences that have the power to transform the lives of children and their families. <http://www.childrensmuseum.org/>

Indy Magazine

Media Assistant Intern

Intern will be the assistant to the Editor in Chief and the Vice President of Sales/Operations. Intern will have the opportunity to write some articles and give input on content.

Pearson Education

Summer Safety and Training Intern

Looking to learn more about OSHA/Safety and Training? Intern will assist with training of equipment operators and the implementation of proper safety rules during the busy shipping season. Juniors/seniors preferred.