



Summer, 2009

This is a special edition of the Coffey Break – a weekly campus newsletter published by the Student Development Office. It contains the latest on campus happenings and campus opportunities.

◆ **Note to Parents and Commuters:** The Coffey Break is available online and can be accessed from the Huntington University home page (<http://www.huntington.edu/news/>). You may also have a copy emailed to you by sending an email to mpasko@huntington.edu with **Coffey Break** in the subject line and request to be put on the electronic publication list.

--COMPLETED HEALTH FORM REQUIRED--

It is **mandatory** that we have your completed health record, which includes a physical and proof of your immunizations (including the Tuberculosis (TB) Mantoux test) and the Meningitis vaccine on file by **August 1**. *If you have had the BCG vaccine (tuberculosis vaccine), please be sure to write this on your form along with the date that it was given. If all of the health record information is not complete, you will NOT be able to attend classes.* Questions? Contact Susie Rahn at 260.359.4072 or srahn@huntington.edu. Additional information and medical forms can be found at <http://www.huntington.edu/students/health/>.

BUSINESS OFFICE

The Business Office (located in Becker Hall) is open from 8:00 a.m. to 5:00 p.m. Monday through Friday* to answer questions regarding the balance due on your student account. Payments may be sent by mail. (Hours until Aug. 21: Mon.-Thurs. 7:30am-5:00pm; Friday 7:30am-12:30pm)

Before you attend classes on Monday, **August 31st**, you should view your class schedule at <http://my.huntington.edu/ics/>. Your user name is your ID# (student id number preceded by an "s") and the temporary password is 99999. You can view your fall registration schedule (and print a copy if you wish) and your billing statement. All financial obligations must be completed by **August 10th** for the fall semester in order to keep your registration intact. You will not be able to begin the semester if you do not have financial clearance from the Business Office.

Welcome International Students!

If you have any questions about your account, please contact the Business Office at 260.359.4004 or 359.4023 or email blyons@huntington.edu or shacker@huntington.edu

MEAL PLANS

Incoming freshmen who will be living on campus are required to be on Meal Plan A or B (\$1,915/semester). **Meal Plan A** includes the following: 20 meals every week with \$26 flex dollars and \$39 Bonus Flex dollars. **Meal Plan B** includes 200 meals/semester (12.5 meals every week) with \$34 flex dollars per semester and \$51 Bonus Flex dollars.

Upperclassmen (transfer students) may participate in **Meal Plan C and Meal Plan D**. **Meal Plan E** is available with restrictions. Contact Student Development for eligibility. A meal plan designed specifically for **Commuters** is also available.

You will be placed on **Meal Plan A** unless you contact the Student Development Office at 260.359.4026 no later than Tuesday, September 1, 2009. No changes will be allowed after that time.

See the enclosed Dining Guide for detailed meal plan information or visit www.huntington.edu/dining/mealplans.

INTERNATIONAL STUDENT INSURANCE PROGRAM

All international students are required to have health insurance and will be automatically enrolled in the HU's health insurance program at a cost of \$932. Information can be found online by going to www.gallagherkoster.com and clicking on College & University Students then select Huntington University-International Students. If you have questions or need additional information, please contact Margaret Pasko at mpasko@huntington.edu or call 260.359.4026.

GETTING YOUR MAIL

To gear up for all the care packages that might be sent your way (just a subtle hint if any parental-types are reading this), you will need a campus mailbox. A mailbox is **mandatory** for all students - residents, commuters, full-time, and part-time. You will receive your key and mailbox number during orientation. Please include your mailbox number when giving your college address to friends and family back home.

Welcome International Students!

STUDENT ID CARDS

A photo ID card is CRUCIAL (well, only if you want to eat in the DC, check out anything in the library, work out in the PERC, etc.). You will receive your ID card during check-in at orientation.

HU BOOKSTORE

Textbooks can be purchased in the bookstore or online at www.treeoflifebookstores.com/hcbook/ and picked up when you arrive on campus. VISA, Discover, MasterCard and personal checks are accepted in the bookstore. Hours are Monday through Friday, 9:00 a.m. - 5:00 p.m.** The Bookstore is not open during chapel or on Saturday or Sunday.

VEHICLE REGISTRATION

If you're bringing your 1975 olive green Pinto (or any other motorized vehicle for that matter) to campus, you must register it with the Student Development Office. All registrations must be completed online at <https://my.huntington.edu/ics/Students/> then choose My Vehicle Registration. There is no charge for registering your vehicle. You may register more than one vehicle. In order to receive a decal, the Student Development Office must have a copy of your vehicle registration on file. **You may mail in a copy of your vehicle registration prior to orientation weekend or bring a copy or the original vehicle registration with you to orientation check-in to receive your decal.** Otherwise, take your vehicle registration to the Student Development Office to pick up your decal.

WHAT CLOTHES SHOULD I BRING?

Have you been wondering if HU has a dress code? Please allow us to share our thoughts regarding clothing apparel. Awareness of the appropriate dress for each occasion is an essential element in the social maturity of the individual, and Huntington University expects its students to conduct themselves by this standard. Rapidly changing styles make the formulation of a detailed code of dress difficult and good judgment on the part of the student should make it unnecessary. The ideal of modesty and discretion should be maintained at all times. This includes careful grooming, cleanliness, neatness and good taste in clothing for each occasion.

FREE! FREE! FREE! (and it's useful!)

You will be receiving a 2009-10 academic daily planner when you arrive this fall. For your convenience, the HU student handbook and the parking policy is included in this planner.

HEY COMMUTER STUDENTS!

You should plan to participate in our orientation program. All expenses will be covered. If you have questions about orientation, please contact Grace McBrayer at 260.359.4286 or gmcbrayer@huntington.edu.

All commuter students should plan on meeting with Kris Chafin (HU commuter representative) on **Saturday, August 29th at 12:00 noon** in Banquet Room C in the Dining Commons. A free lunch will be provided.

USING EMAIL

Every HU student is given an e-mail account. Your email address will be your full first name and last name (with no spaces or punctuation) followed by @huntington.edu. For example, John Doe's email address would be johndoe@huntington.edu. Detailed instructions are available at the computer lab or a lab assistant can assist you during lab hours if you have difficulties.

HU WEBSITE

Want to keep updated on HU happenings? Check out www.huntington.edu. On the student life page you can access: the student handbook; resident hall handbook; campus crime brochure; parking policy brochure; insurance information; and physical form (which can be downloaded).

NOTE: The campus observes the following summer hours through FRIDAY, AUGUST 21, 2009:

All offices: Monday-Thursday 7:30am-5:00pm and Friday 7:30am-12:30pm. The University will be closed Friday afternoons.

****Bookstore:** May 18-August 7: Monday-Thursday 10:00am-2:00 pm. The bookstore will be closed on Fridays. Regular hours resume August 10, 2009.