

HUNTINGTON

— UNIVERSITY —

COVID-19 Operational Guidelines for Students

Updated for Fall Semester 2021

When it comes to Huntington University's operations, COVID-19 related and otherwise, health and safety are priorities. Considering HU's focus on these priorities, a commitment has been made to both mitigating risk and clearly defining protocols to efficiently and responsibly assist those that exhibit symptoms or test positive for COVID-19. To put action steps to these priorities, Operational Guidelines have been developed that incorporate recommended best practices and common protocols. While this document will certainly provide guidance and direction, there is an inherent need to be diligently flexible and flexibly vigilant when it comes to facing the continuing and unique challenge that COVID-19 presents.

Symptomatic students

If a student exhibits symptoms for COVID-19, the student should notify the Office of Student Life at 260-359-4299 or program director in Fort Wayne or Peoria. The student should also consult with his/her healthcare provider. If a student lives on campus, this first notification may be with the resident director. Forester Care (<https://timely.md/faq/forestercare-faq/>) is an option available for all students to utilize as a telehealth service. The student also may seek testing and can work with University personnel to determine an appropriate testing site, including the on-campus testing clinic. Depending on an assessment of symptoms and/or outcome of the test, the student may be asked to isolate or quarantine for a period until symptoms subside or confirmation can be obtained that the student is not positive for COVID-19.

Exposure to confirmed COVID-19 cases

If a student feels he/she was exposed to a person who has *tested positive* for COVID-19, the student should monitor his/her symptoms closely. The self-monitoring checklist should be utilized at least daily in this circumstance, and any onset of symptoms for the student should be reported to the Office of Student Life at 260-359-4299 or program director in Fort Wayne or Peoria. If a student lives on campus, this first notification may be with the resident director. The student may also consult with his/her healthcare provider and may utilize Forester Care (<https://timely.md/faq/forestercare-faq/>) as an option. Depending on an assessment of symptoms, level of contact, and/or outcome of the test, the student may be asked to quarantine. Assessment for level of exposure will entail frequency, proximity, and duration of the contact. If a student is a roommate or significant other of an individual who tests positive, there is a high likelihood that a period of quarantine will be required. If the level of exposure is more limited, such as a classmate or student living on the same residence hall floor, there is a lower likelihood that a period of quarantine will be required. Students who have been fully vaccinated and/or has tested positive themselves within 90 days of a close contact exposure will not need to quarantine if not exhibiting symptoms.

If a student feels he/she was exposed to a person who *exhibits symptoms* for COVID-19, the student should monitor his/her symptoms closely. The self-monitoring checklist should be utilized at least daily in this circumstance, and any onset of symptoms for the student should be reported to the Office of Student Life at 260-359-4299 or program director in Fort Wayne or Peoria. If a student lives on campus, this first notification may be with the resident director. The student may also consult with his/her healthcare provider and may utilize Forester Care (<https://timely.md/faq/forestercare-faq/>) as an option. Depending on an assessment of symptoms and level of contact, the student may be asked to quarantine. Students who have been fully vaccinated and/or has tested positive themselves within 90 days of a close contact exposure will not need to quarantine if not exhibiting symptoms.

Positive COVID-19 tests

If a student tests positive for COVID-19, the student must notify the Office of Student Life at 260-359-4299 or program director in Fort Wayne or Peoria, immediately. If a student lives on campus, this first notification may be with the resident director. Contact tracing will be conducted using the student's class schedule, affiliation(s) with any athletic teams or organizations, and living quarters. Appropriate communication will be completed with impacted individuals through this contact tracing process. The University will also contact the county department of health to confirm awareness of the test results and coordinate on appropriate action steps for both the individual student and the University. The student will be placed in a designed space for isolation until after at least 10 days since symptoms first appeared and at least 24 hours with no fever without fever-reducing medication and symptoms have improved. If a student who tests positive is asymptomatic, the student may leave isolation after 10 days from the administration of the test. The student may return to his/her home away from campus if appropriate or preferred. In the event a student leaves campus, an adjustment will not be provided for student tuition, room and board fees, or other applicable fees. The student will be permitted to complete coursework remotely and will be afforded meals and appropriate care while still on campus.

All student response to COVID-19

Anyone who is made aware of a student who tests positive for COVID-19, must report this information to the Vice President for Student Life or the Chief Operating Officer. Internal notification will be made to the University President, and the Vice President for Academic Affairs will assist with the student being able to attend class virtually. The Chief Operating Officer will serve as the community liaison and contact the Huntington County Department of Health to confirm reporting requirements have been satisfied.

If a student tests positive for COVID-19:

Communication:

*HU-Huntington campus- Student notifies Residence Hall Director or Office of Student Life (260-359-4299); Residence Hall Director notifies Dean of Students or Vice President for Student Life; Notification provided to Chief Operating Officer for coordination with local health officials

*HU Fort Wayne (OTD) – Student notifies Program Director, who will notify administration

*HU Arizona – Student notifies Jeff Berggren (via email or 480-939-5004)

Immediate Action Steps:

Student will consult health care provider and/or Forester Care (<https://timely.md/faq/forestercare-faq/>) if not already done

University will help students living in campus housing to transition student into isolation setting

Student will communicate with faculty to arrange virtual course attendance

The University will participate in contact tracing in coordination with local health officials, to determine risks of exposure to others

Follow up Action Steps:

Isolation period will end after at least 10 days since symptoms first appeared and at least 24 hours with no fever without fever-reducing medication and symptoms have improved. If the student is asymptomatic, he/she will leave isolation after 10 days.

A University administrator will need to confirm reintroduction to other campus spaces

Additional action steps may be communicated for specific programs, namely those with external experiences (i.e. clinicals, internships, etc.)

If a student has prolonged, close contact (e.g. roommate, significant other) with someone who tests positive for COVID-19:

Communication:

HU-Huntington campus-Student notifies Residence Hall Director; Student notifies faculty that he/she will not be in class; If applicable, student notifies coaches, employers that he/she will not be present for activities

*HU Fort Wayne (OTD) – Student notifies Program Director, who will notify administration; Student notifies faculty that he/she will not be in class

*HU Arizona – Student notifies Jeff Berggren (via email or 480-939-5004); Student notifies faculty that he/she will not be in class

Immediate Action Steps:

Student will consult health care provider and/or Forester Care (<https://timely.md/faq/forestercare-faq/>)

University administration will evaluate, in coordination with local health officials, the level of exposure for the student

The student will be asked to quarantine if close contact is verified, unless the student has been fully vaccinated and/or has tested positive within 90 days

Student will communicate with faculty to arrange virtual course attendance if needed

Follow up Action Steps:

If quarantine period is required, it will end after 7 days with a negative test result within the last 2 days of quarantine or after 10 days with no symptoms reported. If the student becomes symptomatic and tests positive for COVID-19, protocols for a student who tests positive will be followed.

A University administrator will need to confirm reintroduction to other campus spaces

If a student has casual, minimal contact (e.g. shared course, lives in same residence hall, generally socializing) with someone who tests positive for COVID-19:

<p>Communication:</p> <p>*HU-Huntington campus- Student notifies Residence Hall Director or Office of Student Life (260-359-4299); Residence Hall Director notifies Dean of Students or Vice President for Student Life; Notification provided to Chief Operating Officer for coordination with local health officials</p> <p>*HU Fort Wayne (OTD) – Student notifies Program Director, who will notify administration</p> <p>*HU Arizona – Student notifies Jeff Berggren (via email or 480-939-5004)</p>	<p>Immediate Action Steps:</p> <p>Student may consult health care provider and/or Forester Care (https://timely.md/faq/forestercare-faq/)</p> <p>University administration will evaluate, in coordination with local health officials, the level of exposure for the student</p> <p>If the exposure is minimal or the student has been fully vaccinated/tested positive within 90 days, the student will not be required to quarantine but should continue self-monitoring for any onset of symptoms.</p> <p>Student will communicate with faculty to arrange virtual course attendance if needed</p>	<p>Follow up Action Steps:</p> <p>Student should monitor health symptoms daily. If symptoms appear, the student should notify the Office of Student Life and may be required to quarantine.</p> <p>A University administrator will need to confirm reintroduction to other campus spaces</p>
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If a student generally does not feel well:

<p>Communication:</p> <p>*HU-Huntington campus- Student notifies Residence Hall Director or Office of Student Life (260-359-4299); Residence Hall Director notifies Dean of Students or Vice President for Student Life; Notification provided to Chief Operating Officer for coordination with local health officials</p> <p>*HU Fort Wayne (OTD) – Student notifies Program Director, who will notify administration</p> <p>*HU Arizona – Student notifies Jeff Berggren (via email or 480-939-5004)</p>	<p>Immediate Action Steps:</p> <p>Student may consult health care provider and/or Forester Care (https://timely.md/faq/forestercare-faq/)</p> <p>University administration will help evaluate the symptoms of the student</p> <p>University may help transition student into quarantine setting if needed, which is <i>unlikely</i> with limited symptoms.</p> <p>Student will communicate with faculty to arrange virtual course attendance for at least a temporary time</p>	<p>Follow up Action Steps:</p> <p>Student should monitor health symptoms daily. If symptoms persist or additional symptoms appear, the student should notify the Office of Student Life and may be required to quarantine.</p> <p>The student should seek testing for COVID-19. An on-campus testing clinic is available to all students, free of charge.</p> <p>If the students' symptoms subside briefly and are the result of another identifiable reason (e.g. allergies, doctor diagnosed illness), the student may return to normal activity</p>
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*Isolation and quarantine help protect the public by preventing exposure to people who have or may have a contagious disease.

Isolation separates sick people with a contagious disease from people who are not sick.

Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Source: CDC

**If a student is not sure what steps to take, he/she should follow the initial communication steps
For each location:

Huntington Main Campus – notify residence hall director or call the Office of Student Life at 359-4299

*HU Fort Wayne (OTD) – Student notifies the OTD Program Director

*HU Arizona – Student notifies Jeff Berggren (via email or 480-939-5004)

Testing - Indiana

Testing is currently widely available and free. The website to register for ISDH/ Optum testing site is: <https://lhi.care/covidtesting>. The phone number to register is: 888-634-1116. The website for all testing sites in Indiana is: <https://www.coronavirus.in.gov/2524.htm>. If the State of Indiana changes its approach to testing, there may be options to pursue with local healthcare providers. University personnel can assist any individual who presents symptoms of COVID-19 with exploring options for testing. An on-campus testing clinic is also available on the main campus in Huntington. Any University student or employee may utilize this free testing option during its hours of operation.

Testing – Arizona

Students or employees that exhibit symptoms should first contact their primary care physician or medical provider. If a primary care physician or other appropriate medical provider is not available, guidance can be obtained by calling the 211 hotline or the Department of Health Services at 1-844-542-8201 or visiting <https://www.azdhs.gov/>.