

Form Name: Student Employment Job Description
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Location:

Job Title	Field Crop and Greenhouse Production Associate
Department	Agricultural Studies
Contact Person	Raymie Porter
Title	Director of Agricultural Studies
Email	raporter@huntington.edu
Phone	(260) 359-4347
Federal Work Study Only	No
Number of Positions	2
Start Date	05/10/2021
End Date	08/20/2021
Hours Per Week (10-15 max)	40
Specific Days / Times	M-F, some weekends, for 12-13 weeks. One position starts on 5/10, the other on 5/24
Wage Rate	9.00
Application Deadline	03/31/2021
Describe the essential functions and duties:	<p>Forester Farms: Oversee sweet corn and assist with other crop production enterprises, including the coordination and scheduling of other students assisting in the care and harvest of crops at HU field production site (Thornhill). Duties may include (but not limited to) assisting HU staff with field and plot maintenance, mowing of alleys, planting, fertilizing, data collection, weed control, harvesting, etc. May occasionally assist HU staff and student workers with activities at Forester Farms' animal production facilities.</p> <p>Greenhouse: Care of greenhouse plants (watering, fertilizing, planting and other duties as directed by HU staff). Feeding and care of greenhouse animals (fish, reptiles, etc.)</p> <p>Other: Help HU Ag staff with organizing and conducting summer camps and external events such as field days, parades, etc.</p>

Required Qualifications	Possess valid drivers' license; able to operate a self-propelled mower, farm tractor, and string trimmer; able to lift 50 lbs. and occasionally 100 lbs. Must be pursuing a degree in agriculture at HU (major or minor).
Proficiency	Microsoft Excel Other: iPad
Preferred Qualifications:	Basic understanding of farm operations. Mechanical ability and farm experience a plus. Interest in crop production, management, and marketing.
Professional Competencies:	Ability to work in a team structure. Ability to make decisions and solve problems. Ability to plan, organize and prioritize work. Ability to verbally communicate with persons inside and outside the organization. Ability to obtain and process information. Ability to analyze quantitative data. Ability to sell or influence others.
Appropriate Dress:	HU collared shirt T-Shirt Jeans Other: HU Agriculture apparel (provided)
Student Contact Procedure	Call Email
Student Contact Phone	(260) 359-4347
Student Contact Email	raporter@huntington.edu