

RESIDENT ASSISTANT

JOB DESCRIPTION

Vision Statement:

To educate students towards a responsible lifestyle that honors God as well as fellow community members within a safe, quality-driven Christian residence setting. It is important that the Resident Assistant, as a role model within the community, be reflective of a growing lifestyle rooted in Jesus Christ. More specifically, this lifestyle should reflect: (1) Personal (Biblical) integrity; (2) Strong interpersonal, relational abilities; (3) Ongoing commitment to growth as a whole person.

Responsibilities

The building and maintaining of Christian Community can be developed through various roles integral to the functioning of the RA position. Areas of responsibility are included with each role description. These roles and their respective responsibilities are:

Administrator

1. Being stewards of the physical aspects of the residence hall by reporting any needs for maintenance and custodial services.
2. Being on duty approximately once a week on a rotating basis.
3. When serving as the RA on duty, making rounds at least three times nightly throughout the entire hall.
4. Carrying out any administrative tasks as requested by the Resident Director.
5. Picking up trash and pulling weeds, especially during rounds and around your building of residence.

Disciplinarian

1. Living in accordance with the Huntington University Lifestyle Expectations.
2. Interpret and explain the university and residence hall policies to residents.
3. Actively modeling and encouraging residents to confront behavior that is in violation of University lifestyle expectations.
4. Reporting all disciplinary situations to their RD for support, accountability, and consistency.

Programmer/Ministry Facilitator

1. Provide programs that have balance and meet the needs of residents.
2. Encourage or facilitate opportunities for spiritual growth among your residents.

Helper

1. Encouraging the development of growing friendships and interdependence among the residents in your living unit
2. Serving as a resource and referral person for students needing assistance.
3. Consulting with your RD when dealing with severe emotional or psychological problems.
4. Orienting new students to the residence halls and campus.
5. Willingness to host prospective students to support the hospitable environment Huntington University wishes to provide.

Team Member

1. Being actively involved in promoting unity between RAs in your residence hall and across campus.
2. With the help of your RD, identifying your role in the unity and proper functioning of your Residence Hall Staff as a close-knit team.
3. Being supportive of and giving positive regard to the decisions made by the Student Life Staff and fellow RAs regardless of student reaction.
4. Participating in an RA program evaluation at the end of each of semester of service.

ADDENDUM TO THE RESIDENT ASSISTANT JOB CONTRACT

This addendum is to be read and discussed with your Resident Director.

1. Each Resident Assistant must attend and participate in all training and supervisory meetings set up by the members of the Student Life Staff. These meetings are identified in the professional enrichment section of the RA Job Description. Resident Assistants who fail to meet this expectation will be fined, unless their Resident Director approved their absence.
2. A Resident Assistant may be placed on probation as a result of one or more of the following:
 - a) Violation of a university policy
 - b) Uncooperativeness that hinders individual staff effectiveness
 - c) Failure to fulfill job responsibilities

Probation will include a written statement from the Associate Dean for Student Life that specifies the cause for probations. The probationary period will be no longer than one month. If job expectations are not met by the end of the probationary period, the Resident Assistant may be dismissed.

Dismissal will not occur without a probationary period, except in cases of a major violation of university policy or job responsibilities. The Resident Assistant will receive a written statement from the Associate Dean for Student Development that specifies the cause for dismissal.