PETITION

Indicate Appropriate Term:

	YEAR
☐ Fall Semester	_____
☐ January Term	_____
☐ Spring Semester	_____
☐ Summer Term	_____

ID# _____ _____ _____ _____ _____ _____ **Date** _____/_____/_____

NAME _____

I want to: ☐ Carry 18 or more hours. I want to enroll in _____ semester hours.

☐ Add/Drop(circle one) the following course (after the final day for change of registration):_____

☐ Make a substitution of requirements: to take _____ in place of _____

in _____ Major/Minor (circle one)

☐ Other _____

Reason for petition. (Please explain fully. Attach additional sheets if needed.)

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The following signatures are required:

		Approve	Disapprove
Instructor_____	**(print name)** _____	☐	☐
Advisor_____	**(print name)** _____	☐	☐
Registrar_____	**(print name)** _____	☐	☐

**Students dropping below 12.0 semester hours must have signature of the Financial Aid Director. _____

☐ **Scanned** ☐ **Email to** _____

revised 10-17-2017