

**APPLICATION FOR HUNTINGTON UNIVERSITY
RESIDENTIAL RENTALS - Summer**

Applicant's Name _____
Student ID Number _____ Cell Phone _____
Where are you currently living? _____
Have you applied to Forester for Fall? _____ If yes, list apt. # _____
E-mail _____
Employer Name & Address (**for Summer**) _____
Employer's Phone () _____

Others students that will be sharing the apartment for the summer:

If you do not have a full apartment (four), check here if you want me to share your name with others requesting an apartment _____

Only students that are returning to Huntington University for the fall semester are eligible to lease an apartment. Four students maximum per apartment. Apartments will be assigned by Susan Stong in the maintenance office.

MOVE-IN Date: Sometime the week after graduation. Date to be determined

MOVE-OUT Date: Usually about a week or so before the start of classes. Date to be determined.

PLEASE NOTE: The move-in and move-out dates may be adjusted based on the needs of custodial service after spring semester and before fall semester. You will be notified when your apartment is ready to move in, and you will also be notified of the date you will need to move from the apartment back into the dorm. **It is VERY important that you are able to adhere to this schedule.**

Rent for Forester Village for Summer will be announced annually. There is also a \$500 deposit. May and August rent will be pro-rated since you won't live in the apartment the full month. Payment schedules will be announced annually. All payments should be made at the cashier window in the Business Office.

Apartments will be furnished with beds, dressers, desks & chairs, and kitchen table/4 chairs. It will be clean when you move in, please be sure it is clean when you move out. Your deposit will be returned when you move out provided the apartment is clean and without damage.

NO PETS are allowed in the apartment, and same rules apply to apartments that apply during the school year with campus housing.

Once apartments have been assigned, a lease will be prepared that you can sign when you pick up your apartment key.

**Please complete this form and return it to Susan Stong in the Maintenance Office.
Please contact me if you have any questions - extension 4053; [sstong@huntington.edu](mailto:ssstong@huntington.edu)**

APARTMENTS-GENERAL INFORMATION

PLEASE READ CAREFULLY

Return of the security deposit may be expected if the following conditions are met:

- a. there is no damage to the property
- b. that it is understood that dirt is not normal wear & tear
- c. all appliances are left in a completely clean condition
- d. the refrigerator is left on
- e. all possessions/debris has been removed from the apartment & grounds
- f. drawers, cabinets, closet shelves, etc. are clear of items and cleaned
- g. all keys are returned to Pam Rudy in the Business office upon vacating
- h. all windows, mirrors, counter tops, sinks, basins, tub, tile and toilet bowls are cleaned thoroughly
- i. all floors are swept

Electric, gas and water service are included in your monthly rent.

There shall be no painting, wall papering (including borders), lining of shelves or cabinets with contact paper, decorating, or redecorating, remodeling, repairs or altering to the building, equipment, or land without prior written consent of Lessor. Do not use adhesives for mounting wall hangings. Draperies should not be removed.

Garbage should be bagged and placed in the dumpster behind the carport.

Overnight visitors of the opposite gender are not permitted.

Please use caution when grilling outside. Any damage done to the siding will be deducted from your deposit refund and will be a minimum of \$40.00.

DO NOT store flammable items near the water heater or furnace. Keep furnace rooms clean and uncluttered.